

# All Products

## Year End Pay Schedule & Office Closings



11/16/11

OPERATIONS

Mutual of Omaha and its affiliates (United of Omaha, Companion Life Insurance Company, United World) will be closed on the following days:

Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup> for the Thanksgiving Holiday  
Monday, December 26<sup>th</sup> for the Christmas Holiday  
Monday, January 2nd for the New Years Day Holiday

### **Broker Pay Schedule**

#### **Thanksgiving**

Pay calculation will run on Monday, November 21<sup>st</sup> with checks being processed on Tuesday, November 22<sup>nd</sup> for distribution on Wednesday, November 23<sup>rd</sup>. Electronic Funds Transfer's will be available on Friday, November 25<sup>th</sup>.

- Delivery requirements for **all life and annuity** new business issues needs to be in by 12:00 noon CST on November 21<sup>st</sup> to allow for processing by the end of the business day on Monday 5:00 p.m. to be included in the November 25<sup>th</sup> pay date
- Delivery requirements for Medicare Supplement **new issues** processed through Thursday, November 17<sup>th</sup>, all other health new issues processed through Friday, November 18 and Health premium payments through November 21<sup>st</sup> will be included in this November 25<sup>th</sup> pay date.

#### **Christmas Day:**

Pay calculation will run on Tuesday, December 27<sup>th</sup> with checks being processed on Wednesday, December 28<sup>th</sup> for distribution on Thursday, December 29<sup>th</sup>. Electronic Funds Transfer's will be available on Friday, December 30<sup>th</sup>. Medicare Supplement new issues processed through Thursday, December 22<sup>nd</sup>, all other health new issues processed through Friday, December 23<sup>rd</sup> and Life business and Health premium payments through Tuesday, December 27<sup>th</sup> will be included in this pay run.

#### **New Year's Day:**

Pay calculation will run on Tuesday, January 3<sup>rd</sup> with checks being processed on Wednesday, January 4<sup>th</sup> for distribution on Thursday, January 5<sup>th</sup>. Electronic Funds Transfer's will be available on Friday, January 6<sup>th</sup>. Medicare Supplement new issues processed through Thursday, December 29<sup>th</sup>, all other health new issues processed through Friday December 30<sup>th</sup> and Life business and Health premium payments through Tuesday, January 3<sup>rd</sup> will be included in this pay run.

**Pay schedules return to normal the week of January 9, 2012.**

#### **Release of commissions under threshold:**

Pay calculation will run on Thursday, January 5<sup>th</sup>, with checks being processed on Friday, January 6<sup>th</sup> for distribution on Monday, January 9<sup>th</sup>. Electronic Funds Transfer's will be available on Tuesday, January 10<sup>th</sup>. Medicare Supplement new issues processed through Tuesday, January 3<sup>rd</sup>, all other health new issues processed through Wednesday January 4<sup>th</sup> and Life business and Health premium payments through Thursday, January 5<sup>th</sup> will be included in this pay run.

If you have any questions, please contact your Sales Director or Compensation and Reporting 1-800-475-4465.

For your convenience, weekly and holiday pay schedules can be viewed on SPA.

Mutual of Omaha wishes you a wonderful holiday season!